Revise vs Edit

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|  Revise: Think ARMS | Edit: Think CUPS |
| Add: \*sentences and wordsRemove: \*unneeded words and sentencesMove: \*change a word or sentence placement.Substitute: \*trade words or sentences for others (diction).  | Capitalization: \*names, places, months, titles, I , ect…Usage: \*match nouns and verbs correctly.Punctuation: \*periods, commas, quotes, question marksSpelling: \*check all words. Use dictionary, thesaurus, or other resource.  |